



Tuesday - Thursday

8:30AM -4:30PM daily

“Workin’ It Out”

Soft Skills Training for Challenging New Workers

Instructor Certification Seminar

March 19-21, 2019

Des Moines, IA

1111 E Army Post Rd
Des Moines, IA 50315

Deadline
March 11, 2019

“Workin’ It Out”

is a classroom based soft skills training program designed to help challenging individuals prepare for employment by developing:

- (1) Self-awareness of personal beliefs that conflict with workplace expectations.
- (2) Communication skills for difficult situations.
- (3) Problem solving skills to identify goals and avoid assumptions.

“I loved how organized the workshop was. Having the chance to teach -- although scary -- was very helpful and I liked the feedback session. I learned a great deal on how to engage my clients and how to present the material effectively.”

*Lisa Wright, Workforce Development Specialist
Iowa WORKS, Cedar Rapids, IA*

Instructor Certification

This 3-day seminar provides all the content knowledge, delivery skills, and instructional materials needed to successfully help challenging job-seekers master vital job-related soft skills.

*Materials: Trainer’s Manual with reproducible supplements, PowerPoint CD, trainer webpage access, and starter set of 10 workbooks.

† Are you working with challenging populations?

Ask about our 1-hour cross-training to deliver:

- “Makin’ It Work” for ex-offenders in transition
- “Learning to Work It Out” for TANF recipients
- “Beginning to Work It Out” for at-risk youth

Registrant Information

Please print clearly Date _____

Name: _____

Agency: _____

Mailing address: _____

Daytime phone: (____) _____

E-mail: _____

Costs per person

Registration Fee (\$795/person) \$ _____

\$695/person with 4+ attendees

***Materials (\$0 /person)** **Included**

† Optional Cross Training \$ _____

Ex-Offender version (\$150 with basic materials)

TANF version (\$150 with basic materials)

At-Risk Youth version (\$150 with basic materials)

† requires 1-2 additional hours on Day 2, 4:00PM

TOTAL DUE \$ _____

Fax form to (336) 793-3049, or email to CAParese@aol.com.

Please mail check payable to “SBP Consulting, Inc.”

Using MC/Visa? Call Carolyn at 336-406-1283 with credit card

Dr. Steve Parese SBP Consulting, Inc.

PO Box 336 Danbury, NC 27016

office (336) 593-3533 fax (336) 793-3049

EIN: 56-2159451 SBParese@aol.com

Limited to 18 attendees. Deadline: March 11, 2019 www.WorkinItOut.com

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